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## Important: Q1 '24 Login and Security Update

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Hi there,

We are following up on the initial notice sent regarding the way users identify themselves in Assignar.

### **We are changing the way you login to Assignar.**

This update ensures that we're protecting your confidential information and user privacy, and that we're able to provide more premium security features.

Some of the benefits associated with the change are:

1. Streamlined and easier invite and login experience
2. More secure passwords
3. Better password resets. *No more calls from workers that can't remember passwords!*
4. And above all: peace of mind - your data is safe

### **This change allows us to deliver exciting new features.**

We are working on some new features and user experiences that require this security update. Some examples include:

1. In-application review of Form Result Data, removing the need to create reports for this
2. Optimized mobile experiences for employees and supervisors
3. Improved Insights experience

These are enhancements that you and your organization will not want to miss!

**This change is taking place by 31 March 2024.**

This security update is mission critical and all customer accounts will be updated by the end of March. You can begin this update to a more secure login process by opening a “**Q1 2024 Security Update**” ticket with our Support team via the **Assignar Help Center** and we will be happy to assist you.

Otherwise, all accounts will be updated on 1 April 2024. If you have any concerns about this timeline or issues while working through this change, please open a ticket with our support team using the link above.

**Here's what you will need to do to get ready.**

In order to keep offering best-in-class security starting in 2024, all users will be required to have a unique, active email as a part of their user profile so that they can continue logging in to Assignar. This applies to the mobile application, mobile website and web application.

For all users with an existing email address, this transition will be seamless. If a user does not have an email address on file they will not be able to access Assignar after the March release. To avoid disruption, please ensure all users that need to login to Assignar have this completed prior to the release date.

**Steps to complete:**

- 1) There needs to be a unique email address associated with every user (workers and dashboard). This can be a business or personal email address.
- 2) An authentication email will be sent to these email addresses and everyone will need to verify their email address by clicking the link provided. Only those who have completed this verification will be able to log in once the update is complete.
- 3) The security update will log everyone out of the system, and from then on they'll use their email address and existing passwords to log back in. If they can't remember their password, they just need to click on "forgot your password?" and they'll receive a reset link.

Over the next few months, we will be communicating to your users that they need to have a valid email on file. As our target completion date of 31 March 2024 draws nearer, we will more specifically target users who do not have an email.

For additional information, please visit these FAQs: Q1 2024 Login and Security Update.

Best regards,  
The Assignar Team

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*Please be advised that this email address is not monitored for incoming messages. For prompt assistance, we recommend contacting our Support Team through our [Help Center](#).*